**FIRE WATCH Log**

Date: ___________________ Facility: ________________________________

Project Manager: ___________________ Project No.: ______________________

Project Location: ___________________________________________________

Fire Watch Start Date: ___________________ Start Time: ___________________

**Fire Watch to include the following activities:**

1. Fire watch must be continuously conducted by trained individuals performing no other duties in the affected areas until the impairment no longer exists.
2. Outside doors are closed and secured, and windows, fire doors and fire shutters are closed.
3. All waste, rags, paint residue, rubbish, and similar combustible items are removed from the building.
4. All remaining operable fire protection equipment is in place and not obstructed.
5. Ensure that all aisles are clear.
6. Confirm that all motors or machines not required to operate are turned off.
7. All unsecured offices and conference rooms are checked for unapproved smoking material that may have been carelessly discarded.
8. All unnecessary heat-producing devices are turned off in the impairment area.
9. Ensure that flammable and combustible materials are properly stored in approved containers. (NOTE: Flammable compressed gas cylinders must be stored in a 1-hour fire resistance rated room.)
10. Ensure that sprinkler valves are in the open position. (NOTE: If sprinkler control valves are electronically supervised by the Automatic Fire Alarm System and are not impaired by this scope of work, then visual examination is not required.)
11. Check for proper ventilation in the impaired area.
12. Ensure there are no leaks from the plumbing fixtures and piping.

**Inspection Log:**

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Fire Watch Discontinued: Date: _________________ Time: __________________ By: ____________________